

**CSIR - Central Road Research Institute**  
Delhi-Mathura Road, New Delhi-110025

**OFFICE MEMORANDUM**

No. 1/273/2000-Vig.

13.10.2021

**Sub: Observation of Vigilance Awareness Week-2021**

As per the CSIR letter No.15-6(88)/2001-O&M-(Vol-X) dated 06.09.2021 of the CVO, CSIR regarding observance of Vigilance Awareness Week 2021 with the theme of **Independent India@75:Self Reliance with Integrity/स्वतंत्र भारत@75: सत्यनिष्ठा से आत्मनिर्भरता**, the Vigilance Awareness Week-2021 will be observed in CSIR-CRRI from 26<sup>th</sup> October to 1<sup>st</sup> November 2021.

2. The following activities shall be conducted during Vigilance Awareness Week-2021 in this Institute:

S. N.	Day & Date	Details of the Activity	Place and Time
1.	Tuesday 26.10.2021	Display of Hoardings, Banners, Posters at prominent locations of CRRI	Prominent locations of CRRI <b>Time: 09:00 AM</b>
	Tuesday 26.10.2021	Taking Integrity pledge by all employees and submission of their E-Pledge Certificates to the Vigilance Section, CRRI.	In front of Main Entrance of CRRI administrative building. <b>Time- 10:00 AM</b>
	Tuesday 26.10.2021	Poster Competition will be organized on the theme of 'Atmanirbhar Bharat'. The participants shall prepare the posters on the theme of 'Atmanirbhar Bharat' -2021 and submit the same to Smt. Preeti Sachdeva (Receptionist).	Reception CSIR-CRRI, latest by 4.30 PM on 26.10.2021 (Tuesday).
2.	Wednesday 27.10.2021	Debate Competition, Hindi and English will be organized among the regular CRRI employees. (The Topic of the Debate competition is "Independent India @ 75: Have we achieved Self Reliance with Integrity?/ स्वतंत्र भारत @75: क्या हमने सत्यनिष्ठा से आत्मनिर्भरता अर्जित की?")	Auditorium <b>Time- 11.00 AM to 3.00 PM</b> <b>(Lunch break 1.30 PM to 2 PM</b> <i>(Tea &amp; Snacks shall be served to all participants after the debate competition)</i>
3.	Thursday 28.10.2021	A Walkathon at MBSQ will be organized for the CRRI employees and their family members to bring greater awareness of the theme.	At MBSQ, CRRI Staff Colony from <b>9.30 AM to 11AM</b> . <i>(Soft Drink shall be served to all participants)</i>
	Thursday 28.10.2021	Grievance Redressal Camp for the employees of CSIR-CRRI. Sr. COA, AO, and concerned SOs will address the grievances/queries of the employees of CRRI.	Auditorium <b>Time- 02.30 PM Onwards</b> <i>(Tea &amp; Snacks shall be served)</i>
4.	Friday 29.10.2021	A lecture on Preventive Vigilance will be delivered by Smt. Sangeeta Banerjee, Sr. COA, CRRI. Awareness Program on CCS (Conduct) Rules 1964 will be conducted by Sh. Biranchi Sarang, AO, CRRI with specific emphasis on Rule 18 of the CCS (Conduct) Rules, 1964	Auditorium <b>Time- 03:00 PM to 5 PM.</b> <i>(Tea &amp; Snacks shall be served)</i>
5.	Monday 01.11.2021	Lecture of DRRI on the occasion of successful completion of VAW -2021.	Auditorium <b>Time: 04:00 PM to 5.00 PM</b> <i>(Tea and snacks shall be served)</i>
*	26.10.2021 To 01.11.2021	The Outdoor Activities would include distribution of Vigilance Awareness related, pamphlets, etc & administrating Integrity Pledge in the near by areas.	Nearby localities of CRRI by staff of Vigilance and Admin sections of CRRI.

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3. All the staff members of CRR I are requested to participate in the aforesaid activities with full enthusiasm so as to make the Vigilance Awareness Week-2021 a grand success.

Hindi version follows.

*(Signature)*  
13/10/2021  
(Sangeeta Banerjee)

Sr. Controller of Administration

Copy to:

1. PA to Director, CRR I.
2. **All HODs/Sectional Heads** — with the request to direct all the regular staff/project assistances/research interns etc. in their divisions to participate/attend the aforesaid activities/programmes positively with full enthusiasm.
3. **HOD, ILT** — is requested to collaborate with Vigilance section for the arrangements related to the Walkathon on 28.10.2021 and she is also requested to direct concerned staff to keep the Auditorium Hall ready for the aforesaid activities and instruct the camera person to be with vigilance section during the entire Vigilance Awareness Week-2021.
4. **In-charge Canteen** — is requested to provide tea/snacks/soft drink (as per order) and the manpower for distribution of the same from 26.10.2021 to 01.11.2021.
5. **HOD, CCN** — with the request to upload the OM on CRR I website.
6. All notice boards.

Sl. No.	Date	Activity	Remarks
1	07.11.2021	The Director Activities would include distribution of Vigilance Awareness related pamphlets etc & staff of Vigilance and Admin sections of CRR I.	
2	01.11.2021	Lecture of CRR I on the occasion of successful completion of VAW-2021.	
3	28.10.2021	Auditorium Time: 04:00 PM to 0:00 PM (Tea and snacks will be served)	
4	28.10.2021	Auditorium Time: 03:00 PM to 5:00 PM (Tea & Snacks will be served)	
5	28.10.2021	Auditorium Time: 02:30 PM Towards (Tea & Snacks will be served)	
6	28.10.2021	Auditorium Time: 02:30 PM Towards (Tea & Snacks will be served)	
7	28.10.2021	Auditorium Time: 11:00 AM to 1:00 PM (Lunch break 1:30 PM to 2:30 PM) (Tea & Snacks will be served)	
8	27.10.2021	Auditorium Time: 11:00 AM to 1:00 PM (Lunch break 1:30 PM to 2:30 PM) (Tea & Snacks will be served)	
9	28.10.2021	Auditorium Time: 11:00 AM to 1:00 PM (Lunch break 1:30 PM to 2:30 PM) (Tea & Snacks will be served)	
10	28.10.2021	Auditorium Time: 11:00 AM to 1:00 PM (Lunch break 1:30 PM to 2:30 PM) (Tea & Snacks will be served)	