

CSIR-CENTRAL ROAD RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
Delhi-Mathura Road, P.O.CRRI, New Delhi-110025

Advertisement No. 04/PC - 2016 Dated 30.04.2016

Date of Commencement of Online Application: 10.05.2016

Last Date for Receipt of Online Application: 27.06.2016

Last Date for Receipt of Hard Copy of Online Application: 18.07.2016

(for the candidates residing in far flung areas viz. J&K, North eastern regions etc. the last date for receipt of hard copy of online application is 25-07-2016)

CSIR-Central Road Research Institute (CRRI), a constituent laboratory of the Council of Scientific & Industrial Research (CSIR), New Delhi is involved in undertaking high quality research in the areas of roads and road transportation. **Online Applications** are invited from the eligible Indian Nationals for the following Posts on **Regular basis by Direct Recruitment**.

1. Name of the Post: Technician (1)
Scale of Pay: PB-1 Rs. 5200-20200 Plus Grade Pay of Rs. 1900
No. of Posts: 08 (UR=04, OBC=04) {Post Codes: T-01 & T-02}
Age limit: Maximum 28 years (Age relaxation as per GOI Rules)

2. Name of the Post: Technical Assistant
Scale of Pay: PB-2 Rs. 9300-34800 Plus Grade Pay of Rs. 4200
No. of Posts: 12 (UR=06, OBC=05, ST=01) {Post Codes: TA-01 & TA-02}
 {Out of 12 posts, 01 post is reserved for PWD*}

Age limit: Maximum 28 years (Age relaxation as per GOI Rules)

*The physical requirements of **Technical Assistant** posts under PWD category are **S (Seating), ST (Standing), W (Walking), RW (Reading & Writing), SE(Seeing), C (Communication)** and the category of disabled suitable for the job are **OA (One Arm), OL (One leg), B (Blind), LV (Low vision) and HH (Hearing impaired)**.

Post Code (1)	Name of the Post, Pay Band & Grade Pay (2)	Total No. of Posts with Reservation (3)	Essential / Minimum Qualification (4)	Job Description / Requirement (5)
T-01	Technician (1) PB-1 Rs. 5200-20200 Plus Grade Pay of Rs. 1900	06 (UR=03, OBC=03)	SSC/10 th Standard with Science subjects with 55% marks plus ITI Certificate in Survey or Engineering/Draftsman (Civil) Engineering or National/State trade certificate in the aforesaid trades (Surveying/ Civil Draftsmanship) or two years full time experience as an apprentice trainee from a recognized Institution in aforesaid trades (Surveying/ Civil Draftsmanship)	To provide assistance to Scientific & Technical Staff in conducting laboratory tests, field tests/surveys, and preparation of charts/reports drawings etc. towards implementation of R&D studies and Consultancy projects in the areas of roads, bridges and transportation engineering.
T-02	Technician (1) PB-1 Rs. 5200-20200 Plus Grade Pay of Rs. 1900	02 (UR=01, OBC=01)	SSC/10 th Standard with Science subjects with 55% marks plus ITI certificate in Electrician Engg. or National/State trade certificate in aforesaid trade (Electrician Engg.) or two years full time experience as an apprentice trainee from a recognized Institution in the aforesaid trade (Electrician Engg.)	1) To undertake day to day repairs and maintenance of Laboratory (Electrical) Equipments/ Apparatus/ Machines/ Installations Appliances etc. 2) To ensure efficient and smooth functioning of electric supply in the institute.

TA 01	-	Technical Assistant, PB-2 Rs. 9300-34800 with Grade Pay of Rs. 4200	10 (UR=05, OBC=04, ST=01)	1 st class Diploma in Civil Engineering /Tech. of atleast 3 years full time duration or atleast 2 years full time duration in case of lateral admission in Diploma courses or its equivalent with experience of 2 years in the relevant area/field.	To assist and provide support to the Scientific and Technical staff on various technical aspects towards implementation of R&D studies & Consultancy projects etc. in the areas of Roads, Bridges and Transportation Engg.
TA 02	-	Technical Assistant, PB-2 Rs. 9300-34800 with Grade Pay of Rs. 4200	02 (UR=01, OBC=01)	1 st class Diploma in Electrical Engineering /Tech. of atleast 3 years full time duration or atleast 2 years full time duration in case of lateral admission in Diploma courses or its equivalent with experience of 2 years in the relevant area/field.	1) To plan, organize, maintain and manage Electrical Engg. related works including materials procurement, supervision and execution of works etc 2) To undertake day to day repair/ maintenance of Laboratory (Electrical) equipments/ machines/ apparatus/ installations/ appliances etc. including generators and air conditioning. 3) To ensure efficient and smooth functioning of electric/power supply system in the institute.

****Upper Age Limit: not exceeding 28 years (as on last date for receipt of online application i.e. 27.06.2016)**

UR: Unreserved; SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Class; PWD: Persons with Disability

{Out of 12 posts of Technical Assistants (Post Codes: TA-01 &TA-02), One (01) post is reserved for PWD. The physical requirements of Technical Assistant posts under PWD category are S (Seating), ST (Standing), W (Walking), RW (Reading & Writing), SE(Seeing), C (Communication) and the category of disabled suitable for the job are OA (One Arm), OL (One leg), B (Blind), LV (Low vision) and HH (Hearing impaired)}.

****Please see Age Limit under Relaxation'**

General Information

I. Benefits under Council Service

1. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to central government employees and as made applicable to CSIR stationed at Delhi. HRA will not be admissible if Council accommodation is provided by CSIR.

2. In addition to the emoluments indicated against each Post, other benefits such as Reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are also available as per rules of CSIR.

3. The service is pensionable based on defined contributions under **"New Pension Scheme"** and as applicable to CSIR employees on or after 1-1-2004. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities having Pension Scheme on Gol pattern will continue to be governed by existing Pension Scheme, i.e. CCS (Pension) Rules, 1972.

4. CSIR/CRRRI offers excellent opportunities for career advancement.

II. Age Relaxations

1. The date of determining the upper age limit, qualifications and/or experience shall be the last date prescribed for receipt of Online Applications i.e. 27.06.2016
2. Relaxation of 5 years will also be admissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from January 1, 1980 to December 31, 1989 subject to production of relevant certificate from the concerned Authority.
3. Relaxation of age upto five years may be allowed to Council /Government/Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India from time to time in this regard.
4. Age relaxation, only in those cases where the posts are reserved for the respective categories, will be allowed up to 05 years for SC/ST and 03 years for OBC candidates, as per Government of India Orders in force.
5. Relaxation in the upper age limit for PWD will be as per GoI rules.
6. As per GOI provisions regarding the age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them) for Widows, Divorced Women and Women Judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
 - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii) In case of Divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and that they have not remarried since.
7. Relaxation in age, qualification and/or experience may be permitted by DG, CSIR if the Director of the laboratory, based on the recommendation of the Screening Committee, is of the opinion that sufficient number of candidates possessing the requisite qualification and/ or experience are not likely to be available to fill up the posts.

III. OTHER CONDITIONS

1. Only Indian Nationals need to apply.
2. The period of experience in a discipline/area of work, where prescribed, shall be counted with effect from the date of acquiring the minimum prescribed educational qualification for that Post/Position.
3. Deserving candidates may be considered for higher start of pay/advance increment as per CSIR rules.
4. Candidate should ensure that he/she possesses minimum/essential qualification/experience, on the last date of receipt of application, in the relevant area as required for the particular post, for which he/she is applying.
5. The decision of CRR/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/ Trade Test/ Skill Test will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
6. The appointment will be in Central Road Research Institute, New Delhi under the Council of Scientific & Industrial Research (CSIR) which is an Autonomous Body. The appointees are also liable to be transferred/posted in any of the Laboratories/ Institutes of CSIR situated anywhere in India, as and when required.
7. Applications from employees working in CSIR, Government Departments, Public Sector Organizations, Autonomous Institutions and Government-funded research agencies will be considered only if their applications are forwarded through proper channel **within 15 days from the closing date prescribed for receipt of hard copy of online application**, and with a clear certificate that the applicant will be relieved within one month of the receipt of appointment order, if selected. However, candidates can send an advance copy along with necessary application fee (wherever applicable) before the last date of receipt of completed application form.

8. Mere fulfilling of minimum/ essential qualification and experience will not vest any right on a candidate for being called for Written Test/Trade Test/ Skill Test. A duly constituted Screening Committee shall screen the applications received for different posts for short-listing the candidates to be called for Written Test /Trade Test/ Skill Test . The candidate should therefore mention in his application, all the qualifications and experiences in the relevant field over and above the prescribed minimum/ essential qualification, duly supported with certificates/ documents. The Institute reserves the right to call only those candidates for Written Test/Trade Test/ Skill Test, who in its opinion are likely to be suitable and no correspondence will be entertained in this regard.

9. CRRI reserves the right not to fill up any and/or all these posts, if it so desires. The numbers of posts and reservation status indicated in the advertisement are provisional and these may vary at the time of actual selection or at any stage of recruitment.

10. Candidates applying for more than one post code should submit separate Applications for each post code.

11. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in Written Test/ Trade Test/ Skill Test. Such candidates will not be paid any fare also.

12. Applications (i) not accompanied with prescribed application fee, (ii) without the requisite information asked for in the Application Format; and (iii) received after the last date will not be considered. Incomplete applications will be outrightly rejected.

13. In case of Universities/ Institutes/ Boards awarding Grades etc., candidates are required to convert the same into percentage based on the formula given by their University/ Institute/ Board, which is to be supported also by relevant documents. In the absence of any formula being available, it may be considered either as linear scale (Example: Grade of 8.65 = 86.5% and vice versa) or any other formula may be considered by CRRI to arrive at the percentage of marks . Institute's decision in this regard will be final and binding on the applicants.

14. Candidates called for Trade Test/ Skill Test will be paid single second class to and fro rail fare by shortest route from the place of residence or from the actual departing station, whichever is nearer, to the place of Trade Test/ Skill Test (i.e. New Delhi), limited to travel within India.

15. Applications once made will not be allowed to be withdrawn. Application fees once paid will neither be refunded on any count nor can it be held in reserve for any other recruitment or selection process.

16. Incomplete applications (i.e. unsigned; without photograph, application fee, document etc. will not be entertained and will be summarily rejected.

17. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification for the post applied for.

18. Applications submitted in a format other than the prescribed format will be rejected.

19. Interim enquires related to this recruitment will not be attended to/entertained.

20. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a gazetted officer or Notary is to be submitted.

How to Apply

1. To apply, the applicant must fill in the Online Application Form specifically designed for the purpose. Only those applications, which are received electronically followed by hard copy thereof, will be considered further. Applicants are advised to carefully go through the full text of the detailed advertisement on CRRI website: www.crridom.gov.in regarding essential/ minimum qualifications, experience and job requirements / description etc. prescribed for each post code before filling up the Online Application. Screening/ Selection will be based on the details furnished in the Online Application Form.

2. Hard Copy of the Online Application Form duly signed and completed in all respects with the listed certificates/ documents should reach the CONTROLLER OF ADMINISTRATION, CENTRAL ROAD RESEARCH INSTITUTE, NEW DELHI-110025 in a closed cover superscribing "**APPLICATION FOR THE POST OF _____ (POST CODE _____), ADVT. NO. _____**", on or before **18.07.2016**.

3. The candidates shall deposit a non-refundable application fee of Rs. 500 /-(Rupees Five hundred only) for each post code. The mode of payment of fee shall be notified separately on the institute's website.

The candidates belonging to SC/ST/ Women/PWD and Regular employees of CSIR are exempted from payment of any application fee.

4. Candidates must enclose the following self attested certificates/documents while submitting Hard Copy of their Online Application Forms:-

- a. Self attested photocopy of SSC/ 10th standard/ Matriculation or equivalent certificate with mark sheet, showing date of birth.
- b. Self attested photocopy of 10+2 certificate and mark sheet, if applicable.
- c. Self attested photocopy of ITI certificates and mark sheets and/or equivalent qualification prescribed under the post codes T-01 and T-02.
- d. Self attested photocopy of certificates and Mark Sheets of Diploma (year/semester wise) in support of essential qualification prescribed under the post codes TA-01 and TA-02.
- e. Self attested photocopy of certificate and mark sheets for the higher qualification, if any.
- f. Self attested photocopy of caste certificate issued by the Competent Authority in respect of SC/ST/OBC candidates. In case of OBC candidates, the OBC certificate should be in the format prescribed by the Government of India.
- g. Self attested photocopy of disability certificate issued by the Competent Authority in the form prescribed by the Government of India.
- h. Self attested photocopy of experience certificate(s), if applicable.
- i. Experience Certificate and NOC (From Govt./Autonomous Body/Public sector employees), if employed.

Please note that Applications submitted without enclosing the relevant certificates/ documents, as mentioned above, are liable to be rejected.

5. The date of commencement of filling up the Online Application Form is **10.05.2016**. The last date for receipt of Online Application is **27.06.2016**. The hard copy of Online Application should reach us on or before **18.07.2016**. (for the candidates residing in far flung areas viz. J&K, North eastern regions etc the last date for receipt of hard copy of online application is 25-07-2016)

CONTROLLER OF ADMINISTRATION