

CSIR - Central Road Research Institute
Delhi-Mathura Road, New Delhi-110025

OFFICE MEMORANDUM

No. 1/273/2000-Vig.

24.10.2024


Sub: Observation of Vigilance Awareness Week-2024

In compliance with CSIR letter No. 15-6(88)/2024-O&M/Vig. dated 14.08.2024 and CVC circular No. 08/08/2024 dated 01.08.2024 on above mentioned subject, CSIR-Central Road Research Institute will observe Vigilance Awareness Week 2024 from 28th October 2024 to 3rd November 2024 with the theme “सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि” “**Culture of Integrity for Nation's Prosperity**”. During the aforesaid week, various activities/programmes shall be conducted in this Institute and outside the Institute.

2. The following activities shall be conducted during Vigilance Awareness Week-2024:

S. N.	Day & Date	Details of the Activity	Place and Time
1.	Friday 25.10.2024	Display of Banners and Posters at prominent locations of CRRRI.	Prominent locations of CRRRI
2.	Monday 28.10.2024	Taking Integrity pledge by all employees and Walkathon. (submission of e-pledge certificate to the Vigilance Section, CRRRI)	Auditorium & Office Complex, CRRRI 10:00 AM to 11:00 AM
3.	Tuesday 29.10.2024	Essay writing competition on “Culture of Integrity for Nation's Prosperity” among staff members.	New Training Hall 03.00 PM to 4.30 PM
4.	Wednesday 30.10.2024	Drawing competition among School students.	As per School timing
5.	Thursday 31.10.2024	Sensitizing preventive vigilance using social media platforms like Email, Twitter and WhatsApp etc.	Through social Media platforms
6.	Friday 01.11.2024	Quiz competition among staff members.	New Training Hall 11.00 PM to 01.00 PM
7.	Monday 04.11.2024	Brief details on successful completion of VAW 2024, Speech of DRRI, Speech of the CVO, CSIR and prize distribution.	Auditorium 03.00 PM to 4.30 PM

3. All the regular staff of CSIR-CRRRI are requested to participate in the aforesaid activities during Vigilance Awareness Week-2024.


(Beena Anupa Sequeira)
Controller of Administration

Copy to:

1. PPS to Director, CRRRI.
2. PA to CoA, CRRRI.
3. PA to AO, CRRRI.

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4. **All HODs/Sectional Heads** — with the request to direct all the regular staff/project assistances/research interns etc. in their divisions to participate/attend the aforesaid activities/programmes positively with full enthusiasm.
5. **HOD, ILT** — is requested to direct concerned staff to keep the Auditorium Hall ready for the aforesaid activities and instruct the camera person to be with vigilance section during the entire Vigilance Awareness Week-2024.
6. **In-charge Canteen** — is requested to provide tea/snacks (as per order) and manpower for distribution of the same from 28.10.2024 to 04.11.2024.
7. **HOD, CCN** — with the request to upload the OM on CRRI website.
8. All notice boards.

S. No.	Date	Activity	Place and Time
1.	Monday 28.10.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
2.	Tuesday 29.10.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
3.	Wednesday 30.10.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
4.	Thursday 31.10.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
5.	Friday 01.11.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
6.	Saturday 02.11.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
7.	Sunday 03.11.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM
8.	Monday 04.11.2024	Lighting of lamp by all employees and HODs	Auditorium Hall 08.30 AM to 11.00 AM

The regular staff of CRRI-ILT are requested to participate in the aforesaid activities during Vigilance Awareness Week-2024.

(Signature)
Director of Administration