

**CSIR- CENTRAL ROAD RESEARCH INSTITUTE****सीएसआईआर- केन्द्रीय सड़क अनुसंधान संस्थान**

DELHI-MATHURA ROAD दिल्ली मथुरा मार्ग

NEW DELHI – 110025 नई दिल्ली – ११००२५

**Advertisement No. 04/PC/2025**

Walk-in-Interview will be conducted on 07.08.2025 for engagement of eligible retired employees of CSIR/Central Autonomous Bodies/Central Governments/PSUs as Consultant in CSIR-Central Road Research Institute, Delhi Mathura Road, New Delhi – 110025 on short-term contract basis as per details given below:

Post Code	No. of Posts	Post held at the time of retirement /Level in the 7 th CPC	Area/Section
Security-01	01 (One)	<p><i>Post held at the time of retirement Security Assistant or Equivalent</i></p> <p style="text-align: center;"><i>Or</i></p> <p><i>Having Pay Level-06/07/08/09/10 at the time of retirement</i></p>	Security
<p>Scope of Work/Experience Required: (i) To supervise the overall Security arrangements in CSIR-CRRI office premises along with Maharani Bagh Staff Quarter of CRRI including the DG Bungalow and residence of 03 CSIR Directors at Maharani Bagh. (ii) To allot duties to all the security staff and to conduct surprise checks of the security staff while on duty, both during daytime and night hours. (iii) To maintain liaison with public and CSIR-CRRI officials after and before office hours for which a telephone connection is available at rent-free accommodation. (iv) To supervise the security arrangements 24x7 including Saturday, Sunday and all other Gazetted Holidays as well as any other day on which the office is partially or fully closed. (v) To handle other related works, as and when assigned by the CSIR_CRR\Authorities from time to time. (vi) The Security Consultant should have working knowledge of Computer. (vii) The Security Consultant will have to live 24x7 within the CRRI Campus (viii) The Security Consultant to be engaged shall be provided an accommodation. The occupation / stay of the Security Consultant in this accommodation 24x7 will be compulsory. However, use of utilities shall be chargeable. The accommodation provided to Security Consultant will be vacated by him/her on completion of the tenure and no extension in this regard will be entertained.</p>			
<p>Date of Walk –in- Interview: 07.08.2025</p> <p>Reporting Time: 10:30 AM</p>			

Terms & Conditions for the engagement:

- (i) **Period of engagement:** Initially for six months or till the regular incumbent joins the posts, whichever is earlier. The engagement period may be extended at the discretion of the Competent Authority, CSIR-CRRI. subject to functional need. However, the maximum age, upto which a retired employee can be engaged, will be 65 years.
- (ii) **Job location:** CSIR-Central Road Research Institute (CRRI), Delhi Mathura Road, New Delhi -110025, Near Sukhdev Vihar DTC Bus Depot. Nearest Metro stations: Jasola Apollo (Violet Line), Sukhdev Vihar (Magenta Line). Nearest Bus Stop: CRRI.
- (iii) **Age Limit:** Candidate should not be more than 64 years of age on the last date of receipt of applications.

- (iv) **Remuneration:** Retired employees will be paid fixed remuneration (@Pay drawn at the time of retirement – Basic Pension) as per Department of Expenditure OM dated 09.12.2020. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment /percentage increase during the contract period.
- (v) **Working Hours:** (a) The retired employees who will be selected as Consultant (Security) will have to live in CSIR-CRRI campus 24 x 7, no extra remuneration will be paid (b) Consultant shall mark his attendance in Attendance Register mandatorily or on any applicable mode, failing which, it may result in deduction of remuneration.
- (vi) **Leaves:** As per Department of Expenditure OM dated 09.12.2020 or any subsequent instructions issued on the subject.
- (vii) **Terms of engagement:** (a) Selected candidates will be engaged purely on contractual basis initially for a period of 06 months and will not confer any right for regular appointment in the department including any allowance such as DA, Transport facility, HRA, residential telephone facilities (b) The engagement of the contractual position can be terminated at anytime by giving one month's notice. (c) The engagement will be as per CSIR Circular No. No.5-1(354)/2016-PD dated 02.12.2022 and any subsequent guidelines issued from time to time.
- (viii) **Selection Procedure:** (a) A Walk-in-Interview will be conducted in CSIR-CRRI through a duly constituted Screening-cum-Selection Committee (c) The decision of the Competent Authority, CSIR-CRRI regarding selection of candidate will be final and no correspondence on this subject will be entertained.
- (ix) **General Conditions:** (a) The selected candidates will be governed by the Official Secret's Act, 1923, as amended from time to time and will not disclose to any unauthorised person(s) any information/data that may come to their notice during the period of their engagement in the department. All such documents will be the property of the CSIR-CRRI.
- (b) They will not utilise or publish or part with, to a third party, any part of the data or statistics or proceedings on information collected for the purpose of their assignment or during the course of assignment for the department without the express return consent of the Department.
- (c) Attention is drawn to the Central Vigilance Commission's Circular No.01/01/17 dated 23.01.2017 and Circular No. 08/06/11 dated 24.06.2011 regarding engagement of Consultants. They will be completely accountable for any advice or any service rendered by them during their engagement in this department in view of norms of ethical business and professionalism.
- (d) They must act, at all times in the interest of CSIR-CRRI and render any advice/service with professional integrity.

(e) They will maintain highest standards of integrity, transparency, competitiveness, economy and efficiency while working as consultant in the Department.

(f) The retired employees so engaged shall in no case represent or give opinion or advice to others in any matter, which is averse to the interest of the Institute, nor will they indulge in any activity outside the terms of the contractual assignment.

(g) **Venue of Interview:** CSIR-Central Road Research Institute (CRRI), Delhi Mathura Road, New Delhi -110025, Near Sukhdev Vihar DTC Bus Depot.

(h) **Date and Time of Interview:** 07.08.2025 at 11:00 AM
(Reporting Time: 10:30 AM)

IMPORTANT INSTRUCTIONS: -

1. Before filling up the application form, candidates are advised to check their eligibility as per the advertisement and also suitability for the scope of work mentioned against each post code. The candidates should bring their duly filled Application form at the time of Walk-in-Interview for submission along with all the documents in Original including latest PPO and Last Pay Certificate.
2. **No candidate will be allowed to appear in the Interview without the Original Certificates, Last Pay Certificates, PPO and one coloured passport size photograph.**
3. Candidates are advised to make their own arrangements for stay and travel accordingly. No assistance will be provided by CSIR-CRRI in this regard.
4. Candidates are advised to check CSIR-CRRI Website (www.crridom.gov.in) regularly for updates regarding the selection process.
5. For any queries please contact at Phone No. +91-11-26832173 (Extn No.151).
6. The Candidates are encouraged to use Hindi as their medium during Interview.

-Sd/-

SR. CONTROLLER OF ADMINISTRATION

Copy to:-

1. Head, CCN - With the request to upload the aforesaid advertisement on CSIR-CRRI official website.
2. All Notice Boards

Application Form for engagement of Retired Employees as Consultant in CSIR-CRRI**Advertisement No. 04/PC/2025**

Paste recent Passport
Size Colour Photograph

POST APPLIED FOR: Consultant (Security)**Post Code: Security-01**

FULL NAME OF APPLICANT	:	
FATHER'S NAME	:	
DATE OF BIRTH (DD/MM/YYYY)	:	
AGE (as on date of Walk-in-Interview)	:	
GENDER (MALE/FEMALE/OTHERS)	:	
POST / DESIGNATION AT THE TIME OF RETIREMENT	:	
LAST PAY DRAWN (Please enclose legible copy of Last Pay Certificate)	:	
PAY LEVEL / GRADE PAY AT THE TIME OF RETIREMENT	:	
BASIC PENSION (AS PER PPO) (Please enclose legible copy of PPO)	:	
PHONE / MOBILE NUMBER	:	
E-MAIL ADDRESS	:	
FULL ADDRESS (along with PIN Code)	:	

Details of the Education Qualification held by the Candidate				
Sl.	Education Qualification	Passing Year	Division	CGPA / % of Marks

Employment History in chronological order (attach separate sheet in following format, if needed)

Name & Address of Employer / Organization	Period of Service		Designation / Post Held	Basic Pay/ Pay Level	Description of Work	Reason for leaving
	From	To				

Professional Trainings / Certifications

Name of Training/ Certification	Organization	Period	
		From	To

DECLARATION

I hereby solemnly declare that all the above-mentioned statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed / distorted. If at any time, I am found to have concealed / distorted any material / information; my appointment shall be liable to terminate without notice.

(Signature of Applicant)

Name of the Applicant: _____

Date:

Place: